

EXCERPT FROM BY-LAW NO. L-02
INTERNAL BY-LAW OF THE SOCIÉTÉ DE TRANSPORT DE LONGUEUIL

- “29. A question must be related to one of the following points:
- 1° A matter of public interest under the jurisdiction of the Board or one of its advisory committees, if applicable;
 - 2° A member’s intentions with respect to a regulatory or administrative measure of the Société.
30. The member to whom the question is addressed or the member designated by the Chair to answer it may refuse to do so:
- 1° If he considers it contrary to public interest to provide the information requested;
 - 2° If considerable work, disproportionate to the usefulness of the information, would be required to collect the latter;
 - 3° If the question bears on the proceedings of an advisory committee whose report has yet to be tabled with the Board;
 - 4° If the question has already been asked or if it bears on an item on the agenda of the current meeting;
 - 5° If the question bears on a matter pending before a court or an administrative organization, or on a matter under investigation;
 - 6° If the question bears on the proceedings of a technical committee whose meetings are not open to the public;
 - 7° If the question is intended to divulge a document or personal information that is not accessible under the Act respecting Access to Documents Held by Public Bodies and the Protection of Personal Information.
33. Persons who have been given the floor must limit themselves to the question under consideration.
34. Questions must be brief and clear, and contain only the words necessary to obtain the information requested. A short introduction is allowed to put a question into context.
35. The following types of questions are not permitted:
- 1° Questions preceded by an unnecessary introduction (in the sole opinion of Chair);
 - 2° Questions based entirely or partially on an assumption;
 - 3° Questions that are argumentative, express an opinion, or make a deduction or an accusation;
 - 4° Leading questions;
 - 5° Questions intended to spark a debate;
 - 6° Questions whose answers would require or constitute a professional or personal opinion.
36. Every person who asks a question must avoid personal references, insinuations, and violent, offensive, or disrespectful remarks about another person, and refrain from calling the Chair or any other person present or not at a meeting by anything other than his title or name.
37. A question may be followed by only one accessory question, and the provisions in Section 35 apply to this accessory question.
39. The question period may not give rise to any debate.
40. The Chair may rule out of order any person who asks a question in violation of this by-law.
41. The public question period is limited to 60 minutes. It ends as provided for or earlier if the persons present have no more questions to ask.

The question period may not be extended unless by unanimous consent of the members, and then for no more than 30 minutes.

No one may speak for more than five (5) minutes without the consent of the Chair.

- 42. A person wishing to ask a question must enter his last name, first name, place of residence and, where applicable, the name of the association or group he represents, as well as the wording of his question, in the log provided at least fifteen (15) minutes before the start of the meeting.*

At the opening of the meeting, the corporate secretary, or his representative, hands the Chair the list of people registered to ask a question.

Once he has been given the floor, the person asking the question must state his last name, first name, and place of residence. He must also give the name of the association or group he represents. The person who has the floor must stand in the place reserved for that purpose and address the Chair.”